

Education Committee Report from November 7, 2007

Educational Program Actions

- The committee awaits material revision from the MD/MPH Committee to approve the dual degree program

New/Modified Course Approvals

- CPH 535 (Fall) has been moved to Thurs 9-11:45
- MPH Admissions plan guidelines were approved (see attached)

Items discussed or tabled pending revision or supplemental information

- College Educational Goal agreement for presentation at the December Evaluation Review

Announcements

Process development

- Process for Course time changes is under development
 - Process for annual course existence is under development
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Future discussions: Express your views to your Section Chair

Discussion items

- a. Quality Assurance Reviews (Course/Section/Program)
 1. Who is responsible? What is the role of the Education Committee?
 2. Develop appropriate policy statements and schedules
 1. Section Reviews?
 2. Course Reviews (who reviews..Section?, College Committee? Peer review?)
 3. Online Course Reviews? How do they differ from a course?
- b. Budgeting Generated Funds: A Recommendation
- c. Participation Points in Course grading: Development of guidelines following section discussions.
- d. Funded Internships—How do we get them filled (*Chris*)
- e. Committee Composition: Should academic professionals should serve on MPH Internship committees. Should their role be limited to "member" or may they also serve as "chair"? Other committees?

Recommendations for the 2008 MEZCOPH Admissions Process (adopted)

A meeting of MEZCOPH faculty to review the Fall 2007 MEZCOPH admissions process was held Friday, September 21, 2007. Following review of 2007 admissions summary data and discussion of the advantages and disadvantages of this past year's process, the faculty voted to recommend the following process for the 2008 admissions cycle.

Application Deadlines

The initial application deadline for fall 2008 will be December 1, 2007 for international applicants and January 1, 2008 for domestic applicants. The MPH and DrPH programs also will state a late deadline of April 1, 2008 for the fall. The PhD in Epidemiology and the PhD in Biostatistics will state a late deadline of June 1, 2008. When considering late applicants, decisions will be made based on the number of previously admitted students (those admitted as a consequence of the earlier deadline and those who continue in the program) and the capacity of the program. Priority for admission and funding will be given to applicants who apply by the January 1 deadline. The following information will be added to the MEZCOPH website:

Priority for admission and financial assistance will be given to applicants

who submit all application materials by the January 1 deadline. If seats in the program are still available, applicants who apply prior to the late deadline may be considered for admission.

Applicant Review

Applications for the MPH, MS, PhD, and DrPH programs will be reviewed by faculty members in each section. Decisions regarding which faculty members in a section review applications will be made at a section level.

Admissions Determinations

Applicants to the MS and PhD programs who are recommended for admission by the section will be automatically admitted. Applicants to the MPH and DrPH programs who are recommended for admission by the section and meet the minimum qualifications (GPA, GRE, and prerequisite coursework) will be automatically admitted. Applicants recommended for admission who are deficient in one or more area (GPA, GRE, or prerequisite coursework) will be presented to a program-wide committee for final admission decisions. The program-wide committee will consist of the six section chairs for the MPH program and participating section chairs/representatives for the DrPH program.

Financial Assistance Rankings and Advisor Assignments

Financial assistance rankings and advisor assignments will be made at the time applications are reviewed and admissions decisions are made so that information regarding scholarships, fellowships, and advisors may be relayed in a timely manner to admitted students.

Review of Applications

Applications submitted and completed by the January 1 deadline will be accessible to MEZCOPH by February 15. Faculty may begin reviewing applications February 15 (or earlier, if completed applications are available). Program-wide committee meetings will be held by the second week of March, such that admissions decisions may be sent to all early applicants by mid-March.

Program-wide committee meetings to review MPH and DrPH applications submitted and completed by the late April 1 deadline will be held by May 15, such that admissions decisions may be sent to late MPH and DrPH applicants by mid-May.

Section meetings to review PhD Epidemiology and PhD Biostatistics applications submitted and completed by the late June 1 deadline will be held by July 15, such that admissions decisions may be sent to late applicants by mid-July.

Admission Letters

Admission notification letters will be sent via mail and e-mail. The UA Graduate College also notifies students of their admission status via mail and e-mail. Denial notification letters will be sent by the UA Graduate College.

Deferrals

Admitted students who intend to defer from the fall of 2007 to the fall of 2008 will be asked to confirm their plans to matriculate by January 1, 2008. Based on prior years' experience, faculty may assume that the majority of admitted students who request a deferral do not matriculate.

Acceptance of Admission Offer Dates

Admitted students will be asked to inform MEZCOPH of their plans to accept, decline or defer the college's offer of admission by May 1 (June 15th for late deadline MPH and DrPH applicants). Admitted students to the Epi MS/PhD and the Biostatistics PhD program, who applied by the June 1st deadline, will be asked to inform MEZCOPH of their plans to accept, decline or defer the college's offer of admission one month following admission notification. Faculty members expressed interest in requiring a small deposit (\$100) in order to hold an admitted student's seat.