

Education Committee Report from October 3, 2007

Educational Program Actions

- Recommendations were made and approved regarding undergraduate biology courses that meet MPH program Admissions Requirements
- All sections need a 3 sentence justification of internship requirements addressing differential credit
- Requested Plans: The undergraduate program and each section need to develop a 1 page plan (vision for the year; planned activities; timeline related to education committee reviews).

New/Modified Course Approvals

- CPH 433/533 Global Health (3 credit hours)—approved—CPH 533 is new
- CPH 5XX Border Service Learning Institute (1 credit hour)--approved

Items discussed or tabled pending revision or supplemental information

- Requested revision/justification in the MD/MPH Dual Degree program document and program change request. --justification of the 12 credit internship
- An Admissions Process Plan was presented for 2008; will be revised and get an e-mail vote.
- CPH 644: Advanced Fundamentals of Evaluation—Tabled pending section review and negotiation

Announcements

- **Until 2011**—A moratorium on undergraduate admissions

Process development

- Position Statement of the Education Committee--approved. *“All core required courses that are part of a college-wide program must meet the needs of the program as a whole and not be limited in scope to a specific set of material.”*

Future discussions: Express your views to your Section Chair

1. Discussion items

- a. Quality Assurance Reviews (Course/Section/Program)
 1. Who is responsible? What is the role of the Education Committee?
 2. Develop appropriate policy statements and schedules
 1. Section Reviews?
 2. Course Reviews (who reviews..Section?, College Committee? Peer review?)
 3. Online Course Reviews? How do they differ from a course?
 - b. Budgeting Generated Funds: A Recommendation
 - c. Participation Points in Course grading: Development of guidelines following section discussions.
 - d. Unused Course list (*Doug/Sara*)--Document
 - e. Funded Internships—How do we get them filled (*Chris*)
 - f. Core Course Planning: In order to plan class sizes of core courses, do we have a central plan on which roughly which semesters each of the concentration requires which core course? For example, how many of the concentrations require 577 in the Fall? This comes in to play when we have the online and face-to-face courses booked over capacity in the Fall. I want to make sure that that doesn't result in an undercapacity Spring course.
 - g. Committee Composition: Should academic professionals should serve on MPH Internship committees. Should their role be limited to "member" or may they also serve as "chair"? Other committees?
2. Others: Competencies – MPH, DrPH, PhD; Student's Annual Progress Report – How are the reports used? Review of all current handbooks at a future meeting.