

MEZCOPH Education Committee Meeting**Final Meeting Minutes****May 7, 2025**

2:00 – 3:00 pm, DRACH A312

Zoom: <https://arizona.zoom.us/j/86255483666>

Committee Members Present: Anaiz Acosta, Kim Barnes, Heidi Brown*, Chris Cutshaw*, Lyn Durán*, John Ehiri (ex-officio), Danielle Embry, Courtney Faryab, David Garcia*, Laura Gronewold, Paul Hsu*, Oluchi Kanma-Okafor*, Bryna Koch*, Katie Lupo, Danielle McNair, Monica Muñoz, Kristen Pogreba-Brown*, Michael Tearne, Terry Urbine*, Gabriela Valdez*, Yevheniia Varyvoda*, Makele White

Committee Members Absent: Lady Dorothy Elli*, Ash Gagliano, Andrea Gaub, Nicole Johnson, Amanda Sokan*, Vanessa Perez

* voting member

Meeting Recording: https://arizona.zoom.us/rec/share/HYGFVhQqSOA6e0FDLQ9pdbgUtfAwEdYXaGR-0Ehwwj1I_17bS_HcetdWUlg0Zwvf.5IAOfagnOhqpsM2i?startTime=1746650988000

- **Announcements:**

- Introduction (*Lyn Durán*)

Lyn introduced Danielle McNair, Academic Program Lead for Professional Masters and Certificate Programs. Danielle joins the college from CALES and has many years of UA experience.

- Academic Affairs Updates (*Danielle Embry*)



Education



Point in Time



Point in Time

Committee_AcademiComparison Report_ Comparison Report_

Danielle shared summer and fall 2025 point-in-time course enrollment data. The deadline to submit new spring 2026 courses is the June Education Committee. Spring 2026 course modifications can be sent to John and Danielle by July 1st.

Spring 2026 open scheduling has started. The deadline for departments to submit updates is July 24, 2025. *

Comments from the committee:

- It was asked if separating a 400/500-level course into two courses, one grad and one undergrad, would require a course modification. Co-convening a 400/500-level course is optional and they may be taught separately at the department's discretion.

- Admissions Updates (Courtney Faryab, Chris Cutshaw, Lyn Durán)



Admissions Update
5.02.25.pdf

Courtney shared fall 2025 Main/Phoenix Campus MPH, master's and doctoral admissions data. Numbers are slightly lower than last year. They are hopeful the new Direct Admissions process will yield more admits in fall 2026.

Chris shared online MPH admissions data: Summer online: 11 total: HBHP (4), HSA (2), AE (4), GH (1); Fall online: Accepted: 4 [4 in review, 4 undecided/6 declined].

Lyn shared fall 2025 undergraduate admissions data: Apps = 627 (up 47.5% from last year); Admits = 553 (up 61.2%); Enrollment Fee = 45 (up 15.4%); Orientation = 33 (up 22.2%); Housing = 47 (up 42.4%)

- MEZCOPH Convocation Update (Monica Muñoz)

The college convocation will be held at 9:00am on Saturday, May 17th at Centennial Hall. Faculty are asked to arrive at 8am. There are 191 students participating, 9 are virtual participants, and 91 are first generation. There will be 12 PhD, 2 MS, 65 MPH, and 112 BS graduates.

- Direct Admissions Update (Chris Cutshaw)

OSA is developing a survey to help students determine which application process they are eligible for. Courtney shared current direct admissions criteria. Due to differences in criteria, students accepted via Direct Admissions cannot change their emphasis during their first semester.

- **Consent Agenda:** (All voting members)

- Minutes Approval: April 2, 2025 meeting



2025_4_2 Education
Committee Meeting

A motion was made and seconded to approve the Consent Agenda. The motion passed by a vote of 8-0.

- **Old Business:**

- Discussion Item: AI use in the classroom (Heidi Brown, All Committee Members)



MEZCOPH Artificial
Intelligence Syllabus



Use of Artificial
Intelligence Program

Heidi recapped the discussion from last meeting and reviewed current MS/Doctoral handbook and syllabus policies.

Comments from the committee:

- It may be confusing for students if they are encouraged to use AI in the classroom but prohibited from using it for their thesis or dissertation.
- Being specific about when AI use is allowable (ie generating ideas, analyzing data, etc.) and when it is prohibited (ie writing) would be helpful for students.

- LLMs are public databases that pose privacy concerns when data is entered into the model.
- It was suggested that we add a module in Orientation addressing the benefits of learning to write and think critically without AI.
- Links to library modules and UA syllabus guidance were shared:
 - <https://libguides.library.arizona.edu/ai-literacy-instructors>
 - <https://ucatt.arizona.edu/sites/default/files/2023-08/Syllabus-Guidance-2.1.1.pdf>
- Instructors may consider modifying their assignments to make it more difficult for students to submit an AI response.

It was recommended that the college encourage all faculty to address AI in their syllabus and, students should be advised that each class and program will have varying policies regarding AI use. It is the student's responsibility to be aware of and abide by individual policies.

- Discussion Item: Faculty Mentoring of Online MPH Students (*Chris Cutshaw*)
Dr. Cutshaw proposed that, starting with the incoming class, Online MPH students be assigned a faculty mentor upon admission.

Comments from the committee:

- Some faculty are concerned it would increase their workload while others are supportive and would like the opportunity to participate in group and 1:1 mentoring activities.
- Students should be encouraged to reach out to any faculty member with their questions. Online students should be invited to participate in more college events and student organizations.
- Considering decreasing enrollments, students who have a positive educational experience are more likely to tell others about our programs.
- It was asked if faculty who participated could count this toward their service requirements for promotion. John clarified that it could be applied.

The discussion was tabled until next meeting.

Meeting adjourned at 3:01pm.

Next Scheduled Meeting Date: June 4, 2025, 2:00 – 3:00 pm

Changes or corrections to the minutes may be submitted to: Danielle Embry, *Senior Coordinator, Academic and Faculty Affairs*

*** Action Items:**

- Danielle E. will share draft spring 2026 course schedule with Program Directors. Program Directors will send updates to Danielle by July 24, 2025. (*Danielle Embry, All Program Directors*)