



Faculty Assembly Final Meeting Minutes
December 6, 2024
11:00am-12:00pm
In Person: DRACH-120
Zoom: <https://arizona.zoom.us/j/83219127025>

Primary Faculty Present: Melissa Furlong, *Chair*

Mona Arora, Erika Austhof, Leila Barraza, Jennifer Bea, Heidi Brown, Jeff Burgess, Scott Carvajal, Zhao Chen, Christina Cutshaw, Kate Ellingson, Leslie Farland, Ibrahim Garba, Christine Girard, Purnima Madhivanan, Bridget Murphy, Tomas Nuño, Velia Nuño, Adaeze Oguebu, Kelly Palmer, Kelly Reynolds, Denise Roe, Brianna Rooney, Amanda Soka, Sheila Soto, Mohan Tanniru, Terry Urbine, Yevheniia Varyvoda, Maeve Wallace, Nicole Yuan

Primary Faculty Absent: Halima Alaofo, Paloma Beamer, Edward Bedrick, Dean Billheimer, Leonard Brown, Stephanie Carroll, Felina Cordova Marks, Gloria Coronado, Rebecca Crocker, Leslie Dennis, Dan Derksen, Brian Dodge, John Ehiri, Kacey Ernst, Janet Foote, David Garcia, Laura Gronewold, Iman Hakim, Tricia Haynes, Paul Hsu, Chengcheng Hu, Aminata Kilungo, Yann Klimentidis, Bryna Koch, Mary Koss, Karl Krupp, Onicio Leal-Neto, Chris Lim, Lifeng Lin, Yiwen Liu, Nathan Lothrop, Priscilla Magrath, Adriana Maldonado, Martha Moore-Monroy, Shannon Newton, Kristen Pogreba-Brown, Rustin Reed, Antonio Rubio, Refugio Sepulveda, Xiaoxiao Sun, Cynthia Thomson, Gabriela Valdez, Marc Verhougstraete, Frank von Hippel, Amanda Wilson

Other MEZCOPH Personnel Present: Robin Byler Thomas, Joy Caron, Danielle Embry, Karen Tiggs,

Meeting Recording: https://arizona.zoom.us/rec/share/lc4Aj_-8LRLMjRMgePAji7EXJ7pXJDzJwpR9iFynGSY2M-1iK_3-fMr1OHiiNy9Q.LfBsET1hqWf8vOlo?startTime=1733507117000

1. Updates from Deans and Department Chairs

- DEI Office (*Velia Nuño*)
 - There is a new UA land acknowledgement video:
<https://www.youtube.com/watch?v=ZnXXyGQT7Lk>
 - Dr. Nuño shared highlights from the Carne Asada Cookout and invited faculty to attend the 1st Generation Pinning Ceremony on Friday, December 13th from 10-11:30am in Drachman Hall A114.
- Research Office (*Zhao Chen*)
 - The ADR office has been working with UAHS pre-award to support research administration. Dr. Chen encouraged faculty to reach out to coph-research@arizona.edu if they need assistance.

- HPS (*Scott Carvajal*)
 - The HPS department has run into some issues with students using AI inappropriately in their classes. Dr. Carvajal asked if there was university or college-wide guidance on how to handle academic integrity issues related to AI. Comments from the committee:
 - The Education Committee will be discussing AI use in the classroom in January.
 - This has come up in other departments. Students and faculty are confused about what is acceptable use. It is difficult to develop a broad policy due to differing AI class-use policies.
 - A link to the UA AI website was shared: <https://ucatt.arizona.edu/teaching/artificial-intelligence-teaching-learning>. Faculty can use AI detection apps but must inform students and not solely rely on it.
 - It may be helpful to create a session on Paraphrasing and Citing as part of new student orientation.
 - UA central administration surveyed faculty on when it is permissible to use AI in a faculty role vs. when students may use it. They may be developing guidance based on survey results.
 - It would be helpful to hear from the Dean of Students Office on how students are held accountable for violating AI policies. AI-detection software is not foolproof.
- CEP (*Kelly Reynolds*)
 - CEP is broadening their student recruitment efforts. The website is an important resource for students to learn about programs and the department would like to have more editing capabilities.
 - Nate Lothrop has been recognized for Tucson's 40 under 40 award.
 - There will be a department-wide holiday party next week.
 - CEP is working on a SPFI award application to recruit Lydia Jennings, who is a UA alum with research expertise in indigenous community health, environmental sustainability and clean energy.
- PHPPTR (*Leila Barraza*)
 - Andrea Carrillo joined the department as a new Administrative Associate.
 - PHPPTR is evaluating the MPH programs for efficiency. They will be merging the Public Health Practice and Public Health Policy & Management concentrations due to significant overlap in both programs.
 - The MPH concentration in Aging and Long-Term Care has been approved and will launch in fall 2025.
- Open Forum (*All faculty*)

- Melissa provided an update on TA-ships discussed at Dean's Council. Departments should prioritize PhD students when possible, and the college is working to increase communication regarding TA appointments across all departments.
Comments from the committee:
 - The TA discussion was recapped in the Dean's Council minutes. It would be helpful for Program Directors to see a written copy of the TA policy. Assigning TA-ships is complex depending on the student's financial situation. Melissa will follow up with John for a copy of the final policy.*
- Jing Liu, Assistant Dean of Finance, is retiring. Some faculty have heard that Joy Caron is retiring as well. Faculty expressed some frustration at the lack of information regarding transitions of key staff in the business office. Melissa will ask college leadership to send college-wide announcements when colleagues leave or retire. *
- D2L has enacted a policy to systematically delete course sites older than four years. It was asked if embedded videos would be retained if you copy the course content every year. Faculty recommended contacting D2L directly with questions.
- Faculty requested an update on the financial situation at the retreat. It would also be helpful to hear updates on the centralization of HR and IT. *

Meeting adjourned at 11:49 am.

* Action Items:

- Melissa will follow up with John to share the final TA policy with Program Directors.
- Melissa will ask college leadership to make an announcement regarding upcoming retirements and share information about the financial situation.

Changes or corrections to the minutes should be submitted to:
Danielle Embry, *Senior Coordinator, Academic and Faculty Affairs*