

MEZCOPH Education Committee Meeting**“Final Meeting Minutes”****December 7, 2022**2:00 – 3:00 pm, Zoom: <https://arizona.zoom.us/j/86255483666>

Program Directors / Voting Members Present: Leila Barazza, Ed Bedrick, John Ehiri (ex-officio), Lauren Erdelyi, Christopher Lessenich, Amaka Okpara-Oguadimma, Niraly Patel, Derek Smith, Amanda Sokan, Chris Tisch, Terry Urbine, Gabriela Valdez, Nicole Yuan

Program Directors / Voting Members Absent: Chris Cutshaw, Kacey Ernst, Aminata Kilungo, Velia Leybas Nuño

Other Members Present: Mariah Albertie, Kim Barnes, Jen Deschenes, Danielle Embry, Melanie Fleck, Laura Gronewold, Nicole Johnson, Tanya Nemec, Samantha Pierce, Michael Tearne

Meeting Recording:

https://arizona.zoom.us/rec/share/DLjnjqzeUwp4jTWme3M2IyEeLKe_tufc5NcCOgtvIt5AHZLDBQwJMhX_G-xAat_X.mRfc73K01bXkBIXu

Announcements:

- New Program/Course Updates (*Danielle Embry*)



a. Course and
Program Updates_12

Danielle shared updates on new courses and academic programs that have been approved this semester.

Comments from the committee:

- It was asked if the upcoming programs would be utilizing the new forms/processes recently approved by the Education Committee. Yes, they will be proposed using the COPH exploratory form and shared with all stakeholders prior to Education Committee approval.

- **Consent Agenda:** (*All voting members*)

- Minutes Approval: November 2, 2022 meeting



2022_11_2
Education Committee

- New Course Proposals:
 - HPS 6xx Introduction to Systematic Reviews (*Nicole Yuan*)



HPS 6xx
Introduction to Syst

- CPH 4xx/5xx Climate and Health (*John Ehiri*)



CPH 4xx_5xx Climate
and Health.docx

- EHS/EPID 6xx Lifecourse Epidemiology of Environmental Exposures (*Aminata Kilungo*)



EHS_EPID 6xx
Lifecourse Epidemio

A motion was made and seconded to approve the Consent Agenda. The motion was approved by a vote of 8-0.

Comments from the committee:

- It was clarified that we do not need to vote on the Consent Agenda. It is assumed approved unless someone brings an objection.

- **New Business:**

- Action Item: Rolling Admissions (*Chris Tisch, John Ehiri*)



Strategic Rolling
Admissions_11-3-FIN

Nicole invited discussion on the proposed rolling admissions review policy.

Comments from the committee:

- The proposed policy is intended to promote efficient and timely review of applicants. It is flexible and can be modified by each department as needed.
- The HPS department would like to have primary and secondary faculty reviewers, with the primary being a program director. If it is unclear whether the applicant meets the criteria for acceptance, the primary reviewer would forward the application to the secondary reviewer for consensus. This process will still satisfy the graduate college requirements for review.
- The college has hired a senior coordinator for admissions who will be starting on December 12th. Applicant summary sheets will be placed in a Box folder for departmental faculty to review. Will there be a document with the status of all applications? Jen can provide this report in Box once a week. This information is also available in SOPHAS.
- Kim Barnes is hosting a SOPHAS Reviewer training on Friday, 12/9, at noon.
- Having a policy and process in place will be helpful as we onboard new staff and faculty members.

The proposed policy was approved by a vote of 7-0.

- Action Item: TA Guidelines (Chris Tisch, John Ehiri)



Proposed Policy -
Teaching Assistants

Comments from the committee:

- It was asked if the proposed policy was finalized and ready for a vote. There are still some questions that need to be clarified and the number of TAs will change each semester, depending on actual enrollments. A vote is helpful as evidence of committee review and agreement. The policy can be modified in future as needed.
- The Dean determines the enrollment threshold eligible for TA assignment. The metrics may change year to year, therefore specifics are not included in the policy document.
- All students who want to be considered for a TA-ship must complete the application. In terms of recruitment, strong candidates can be offered TA positions pending completion of the application. Eventually, specific funding offers will also be included in the acceptance letter as a recruitment tool.
- Will OSA send out acceptance letters once a decision is made? The process and details are still being worked out. For now, Program Directors should let Chris Tisch know their admissions decisions. They are also working on a process for notifying Program Directors if an applicant declines their admission offer and a TA-ship becomes available again.

The proposed policy was approved by a vote of 8-0.

- Action Item: Proposed Undergraduate Minor in Climate Change and Public Health (John Ehiri)



COPH Exploratory



New Acad

Form_UG Minor in CPrgrm_UG Minor Cli

Dr. Ehiri gave an overview of the proposed minor in Climate Change and Public Health. The COPH exploratory form was shared with department chairs, interested faculty, and Melanie Fleck, all of whom indicated support and provided feedback. There are initiatives through UAHS and ASPPH requiring training in climate change for health professionals.

The College of Agriculture and Life Sciences has an undergraduate minor in Climate Change and Society. Our program is complimentary and focused on a public health point of view.

Eventually, the college would like to offer an MS in Climate Change and Public Health. The exploratory form will be shared with college stakeholders once we have approval from the Provost to develop the master's program.

Comments from the committee:

- It would be beneficial to include applicable courses from the College of Engineering in this minor. Prerequisites for engineering courses may be a barrier.
- Eller College of Management is collaborating with our college to develop a certificate in healthcare management. It will be housed and administered in Eller.
- We anticipate a greater need for climate change related curriculum in the future. Our college has developed several new courses in this area of research. If climate change is

included as a competency at our next accreditation, we will need to ensure the topic is taught in our core courses.

The proposed undergraduate minor in Climate Change and Public Health was approved by a vote of 8-0.

- **Other Business and Reminders:**

- January meeting date (*Danielle Embry*)
Danielle asked the committee if they would like to meet on January 4th, January 11th or cancel the January meeting. The committee's preference was to meet on January 11th at 2pm.

Meeting adjourned at 2:57 pm.

Next Scheduled Meeting Date: January 4 or 11, 2023 , 2:00 – 3:00 pm, Zoom

- ***Action Items:**

- (carried over from Oct meeting) John Ehiri will modify the Education Committee bylaws to allow for the One Health program to have a vote and increase flexibility for growth in our academic programs. (*John Ehiri*)
- (carried over from Nov meeting) John and Danielle will follow up with Jing Liu to schedule an in-depth discussion of the AIB model on the Education Committee agenda in early spring semester. (*John Ehiri, Danielle Embry*)

Changes or corrections to the minutes may be submitted to: *Danielle Embry, Coordinator, Academic Curriculum and Faculty Affairs*