

MEZCOPH Education Committee Meeting**“Final Meeting Minutes”****November 2, 2022**2:00 – 3:00 pm, Zoom: <https://arizona.zoom.us/j/86255483666>

Program Directors / Voting Members Present: Leila Barraza, Ed Bedrick, Chris Cutshaw, John Ehiri (ex-officio), Lauren Erdelyi, Kacey Ernst, Aminata Kilungo, Velia Nuño, Amaka Oguadimma, Niraly Patel, Derek Smith, Chris Tisch, Terry Urbine, Gabriela Valdez, Nicole Yuan,

Program Directors / Voting Members Absent: Christopher Lessenich, Amanda Sokan

Other Members Present: Mariah Albertie, Kim Barnes, Jen Deschenes, Danielle Embry, Laura Gronewold, Christy Lynch, Tanya Nemec, Michael Tearne

Guests: Christine Girard, Jing Liu, Susan Miller-Cochran

Meeting Recording: https://arizona.zoom.us/rec/share/G0kgAcGfHW-ew1RBJF3fziGTFN06BeiAzB-ZlmFOfRSIOO7teMwzmFc_CkSAz2nC.F4RPT5yEa4RhIkMS?startTime=1667422621000

Nicole Yuan welcomed new student members. Derek Smith, Niraly Patel, Lauren Erdelyi and Amaka Oguadimma introduced themselves to the committee.

Special Presentation:

- *Timeline and Process for New Gen Ed Course Proposals* (Susan Miller-Cochran, PhD, Executive Director of General Education)



GE Newsletter.pdf

Dr. Miller-Cochran gave an overview of the course proposal process for new general education courses. Previously, existing courses were nominated by the offering college to be considered for Gen Ed. The nomination process is no longer necessary and new Gen Ed course proposals may be submitted through the regular college process. They will begin accepting proposals for new spring 2024 Gen Ed courses in early March. Instructors who plan to develop new Gen Ed courses may enroll in a self-paced or live-online Quick Start training to begin the process.

The Gen Ed committee will prioritize review of new courses that address Exploring Perspectives in the Arts, Natural Sciences, or that carry the attribute of Quantitative Reasoning as there is need for these courses within the curriculum.

Comments from the committee:

- Are there parameters for the Quantitative Reasoning attribute available for faculty to review? There are details about this attribute on the Gen Ed website: <https://ge.arizona.edu/quantitative-reasoning-attribute> and Arizona universities have developed a rubric that may be useful as a resource. Dr. Miller Cochran will share this with the committee. *

- Are there plans to incorporate undergraduate research into the Gen Ed curriculum? They would like to include research and civic engagement as a signature part of the undergraduate experience. Details regarding though how this will be incorporated and incentivized are still being worked out.

Faculty with additional questions were encouraged to reach out to Dr. Miller-Cochran at millercochran@arizona.edu.

Announcements:

- Summer/Fall 2023 Open Scheduling (*Danielle Embry*)
Danielle will be sending Program Directors drafts of the summer and fall 2023 course schedule for review. Updates are due in early January. *
- MEZCOPH Curriculum Guide Updates – 2023/2024 Academic Year (*Danielle Embry*)
Danielle will be sending 2023/2024 curriculum guide program pages to Program Directors for review. The deadline to submit changes will be in early January with a publish date of February 1, 2023. *
- OAA Updates (*John Ehiri*)
 - The UA President and Provost are committed to expanding opportunities for undergraduate research. Our college is well positioned to take leadership in this area, particularly in statistics, program evaluation, etc. Dr. Ehiri encouraged faculty to work on integrating these topics into the curriculum.
 - John thanked Program Directors for their input on the rolling Admissions Review proposal. Chris Tisch is finalizing the new policy. OSA will monitor SOPHAS for completed applications and send them to Program Directors. PDs will assign the application review to departmental faculty who will provide feedback within two weeks.
 - Spring 2023 TAs are being assigned now so that instructors and departments have ample time to prepare for next semester. OAA/OSA is working to provide TA numbers and scholarship information for the entire year so that departments can plan accordingly.
 - The college will be hiring an instructional designer to assist with online courses. John asked anyone who is interested in serving on the hiring committee, including students, to reach out to him.
 - OAA is hiring a coordinator to support the office with ongoing activities including TA assignments, etc. There are three candidates who will be interviewed in the next two weeks.

Comments from the committee:

- It was asked of OAA/OSA will be reaching out to departments to discuss the new TA process. Chris Tisch is finalizing the details and will be reaching out to Program Directors for feedback within the next week or two.
- MEZCOPH Fall Convocation (*Christy Lynch*)
Fall Convocation will be on Saturday, December 17th at 7:00pm in Centennial Hall. All attending faculty are asked to RSVP to Christy and arrive at 6:15pm for the event. Regalia rental deadline is Friday, November 4th. Christy will forward announcement that was previously sent in case Program Directors would like to send reminders to their department faculty.

- **Consent Agenda:** (*All voting members*)

- Minutes Approval: October 5, 2022 meeting



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Education Committee

A motion was made and seconded to approve the Consent Agenda. The motion was approved by a vote of 8-0.

- **New Business:**

- Discussion Item: MPH Math & Science pre-requisites admissions discussion (*Chris Cutshaw*)



Math and Science
pre-requisites 11.2.p

Dr. Cutshaw proposed the committee consider and discuss the math and science prerequisites for the MPH program. Currently MEZCOPH requires students to have completed college algebra and college-level biology with a minimum grade of C.

The prerequisites may be discouraging some applicants from applying or causing them to incur an extra tuition expense if they take the prerequisite course before an admissions decision is made.

Comments from the committee:

- We used to allow statistics to fulfill the admissions requirement however, it was removed several years ago after faculty determined college algebra was better preparation for MPH core courses.
- The prerequisites are the same across all concentrations because the core courses are shared.
- EPI/BIOS faculty feel strongly that students need the quantitative preparation of college algebra to be successful in their courses.
- Other programs will admit students to their programs on the condition they complete a prerequisite course. Requiring the prerequisite up front may be a barrier for some students to apply.

The committee will continue the discussion and consider options at the December meeting.

- Discussion Item: AIB Budget Model (*Jing Liu*)



AIB Visual Aid v5
Updated 7.19.22 (1). College Education C



AIB Update for

Jing shared information about the updated AIB budget model (see slides for details).

Comments from the committee:

- It was asked if 2% comes back to the PI from UAHS and the college provides an additional percentage. Jing clarified that the college receives 25% which includes the

mandatory 2% for PIs. MEZCOPH distributes more than 2% to the PIs and college centers and institutes.

- Do all UA centers and institutes receive funding back or are these percentages just for our college? The 6.25% distribution rate is just for our college but all centers and institutes outside UAHS will likely claim a portion of the grant funding through an official department number assigned to them. It is uncertain if they are mandated to return some of the funding to the PIs who participate in the center's activities.
- It would be helpful to invite Jing back for an in-depth discussion of how AIB funding is impacted if we increase enrollments and research in the college. This kind of financial data could inform strategy and decision making for our programs and centers moving forward. *

- Discussion Item: Developing New Programs vs. Recruitment/Marketing Existing Programs
(Kacey Ernst)

This item was tabled and will be discussed at the December meeting.

Meeting adjourned at 3:05 pm.

Next Scheduled Meeting Date: December 7, 2022 , 2:00 – 3:00 pm, Zoom

***Action Items:**

- (carried over from Oct meeting) John Ehiri will modify the Education Committee bylaws to allow for the One Health program to have a vote and increase flexibility for growth in our academic programs. (John Ehiri)
- Danielle will follow up with Susan Miller-Cochran for assessment rubric and additional information about the Quantitative Reasoning attribute to share with committee.
- Danielle will send draft summer/fall 2023 schedules to Program Directors who will review and provide updates by January 6, 2023. (Danielle Embry, all Program Directors)
- Danielle will contact Program Directors to request 2023/2024 Curriculum Guide updates. Program Directors will send changes/updates to the Curriculum Guide by the first week of January 2023. (Danielle Embry, all Program Directors)
- John and Danielle will follow up with Jing Liu to schedule an in-depth discussion of the AIB model on the Education Committee agenda in early spring semester. (John Ehiri, Danielle Embry)

Changes or corrections to the minutes may be submitted to: *Danielle Embry, Coordinator, Academic Curriculum and Faculty Affairs*