

**MEZCOPH Education Committee Meeting
“Final Meeting Minutes”**

May 5, 2021

2:00 – 3:00 pm, Zoom: <https://arizona.zoom.us/j/215120653>

Program Directors / Voting Members Present: Ed Bedrick, Chris Cutshaw, John Ehiri (ex-officio), Kacey Ernst, Joe Gerald, Magdiel Habila, Aminata Kilungo, Purnima Madhivanan, Velia Leybas Nuño, Amanda Sokan, Gabriela Valdez, Nicole Yuan,

Program Directors / Voting Members Absent: Gabriela Coronel, Chris Tisch

Other Members Present: Mariah Alberty, Kim Barnes, Jen Deschenes, Danielle Embry, Melanie Fleck, Tanya Nemec, Gisela Ochoa, Adaeze Oguebu, Samantha Pierce, Michael Tearne

Meeting Recording: https://arizona.zoom.us/rec/share/Nm42d3KhbOHMvMoT-O1VSLOWnDTga8DLqQCORelAt9slyJEd0ppY95k6UMXuutZG.FhLSVPSHrdZU_Zzc?startTime=1620248142000

• **Announcements:**

• Fall 2021/Spring 2022 Schedules (*Danielle Embry*)

- The Registrar’s office has opened spring 2022 scheduling in UAccess. Danielle will reach out to Program Directors with a draft spring schedule and has until July 30th to collect updates and enter our spring 2022 schedule. *
- Danielle shared a list of fall 2021 classes that are missing instructors. She will be reaching out to individual departments with this information. *



a. Fall 2021 Course
Missing Instructors.:

- Danielle shared Curricular Affairs deadlines for new courses, course modifications, new programs and changes to existing programs.



a. Curricular Affairs
Deadlines.pdf

Comments from the committee:

- If a faculty member leaves the university, can a course they developed be removed from the academic catalog? A course can be deactivated at the department’s request. Every two years, the Registrar’s office works with the college to remove under-enrolled classes from the catalog.
- If faculty are paid by the college to create and teach a class, the class is owned by the university and faculty should not remove course materials from D2L when they leave. The college has been working with D2L to create a backup of all our courses in the event a course is deleted.

- May Graduation Update (*Gisela Ochoa*)

The Public Health graduation will be on May 12th at 7:00pm in the stadium. Doors open at 6:00pm and staff and faculty may arrive at 5:00pm. Faculty are able to hood doctoral graduates only. There are 11 doctoral students, 6 MS students, 55 MPH students, and 135 undergraduate students planning to participate in person.

OSSAA is hosting a giveaway day for graduates on May 11th in the Walkway of Wellness from 9am-3pm. A professional photographer will be available to take photos of the graduates and they will be giving students graduation gifts during this event.

- Admissions Update (*Tanya Nemec*)



b. Campus
Admission-5.5.2021.

Tanya shared admissions numbers pulled on 5/5/2021. We are experiencing an increase in applications for all our programs compared to last year.

- **Consent Agenda:** (*All voting members*)

- Minutes Approval: April 7, 2021 meeting



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**A motion was made and seconded to approve the Consent Agenda.
The motion was approved by a vote of: 9-0**

- **Old Business:**

- Taskstream Assessment Reporting Update (*Jen Deschenes*)

The 2019 cycle was submitted and we have received OIA's response. OIA gives each segment a rating on a 1-5 scale, 1 is inadequate and 5 is outstanding. All of our programs received 4.5-5 ratings for competencies and curriculum maps. Our assessment plans were rated 2-2.5 which was expected. We did not have direct measures for most programs and those that did, used overall course grades as a direct measure which is problematic. Additionally, the changes segment received low ratings because we did not have previous targets to base any changes on.

Templates were sent to Program Directors to develop direct measures that are most appropriate for their programs, with a deadline of June 1st to return them to Danielle. * Jen is available for one-on-one consultation if needed.

D2L has functionality that allows assignments to be linked to a competency and the system can collect data and generate reports. This has the potential to streamline data collection efforts across the college.

Comments from the committee:

- It was asked if Program Directors or faculty who teach the courses are responsible for submitting data in Taskstream. John responded that the college is developing a streamlined system for collecting assessment data. For now, we just need Program Directors to complete the templates and

will reach out when more information is needed. Jen will enter information from the templates into Taskstream on behalf of the Program Directors. *

- It is unfair for OIA to give low ratings on changes when a program has not developed targets yet.
- Our college has been assessing its programs successfully through CEPH and is ahead of other colleges in this regard. Now it is a matter of developing a streamlined system, that is not burdensome on faculty, to share assessment information with OIA.
- Now that the BA in Wellness and Health Promotion Practice is approved for fall 2021, it is time to create assessment values in Taskstream for this program. *
- UA only requires us to assess majors, not minors or certificate programs.

- Course Development Reference Sheet (*Velia Leybas Nuño*)



a. Course
Development Refere

Velia shared the final version of the Course Development Reference Sheet. Departments are welcome to modify it for their use. It is located in the Education Committee box folder, in the Curriculum Forms, Deadlines and Policies subfolder: <https://arizona.app.box.com/folder/6841089306>

- **Other Business and Reminders:** (*All Committee Members*)

- Terry initiated a discussion on the recent approval of the BS in Medicine by the Faculty Senate. Joe Gerald gave an overview of the events leading up to the vote. Pro/con arguments were presented and the results of a secret ballot were 23 in favor, 22 opposed, and 7 abstentions. The BS in Medicine did not pass a previous vote in Undergraduate Council. It is unusual for Faculty Senate to override a decision by one of their subcommittees.

Comments from the committee:

- Are there any positives to this decision? There are many unknowns. It will be interesting to see which degree programs students migrate toward and away from. It is uncertain how Health Sciences and College of Medicine will direct resources to manage this new program.
- The curriculum does not overlap with Public Health as much as it does with the biological sciences. Now that it has passed Faculty Senate, there are very few barriers to its implementation.
- John shared a version of the proposal with the committee.



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BS_in_Medicine_Nev

There were concerns raised about the program at U-CAAC as well. Medicine responded and made improvements to the proposal based on some of these concerns. The program will be attractive to students and parents. It is still uncertain how they will market it globally when a BS in Medicine is the credential for practicing physicians in other countries. Additionally, there is no guarantee that a student completing this program will be accepted into medical school.

- Cindy Rankin in Nursing is developing a one unit course to help students learn about all opportunities available in the Health Sciences. This course may help students make informed decisions about which major to pursue.
- Joe Gerald announced that Faculty Senate was asked to vote on a revised academic calendar. The proposed calendar included 1) a fall break during Thanksgiving week and 2) a shortened summer schedule to solve compliance issues and align with peer institutions. Faculty on nine month contracts did not like a shorter summer because they would work more than nine months and it was uncertain if contracts would be

revised. All faculty were uncomfortable with a longer teaching schedule because it impedes upon dedicated scholarship/research time.

The vote was tabled for now. Joe asked committee members to provide feedback on the academic calendar. Comments from the committee:

- The academic calendar proposal was sent out to the Education Committee several weeks ago via email. There were no prior discussions about the changes with the Academic Deans or faculty. It is helpful to have more time for review.

Meeting adjourned at 3:00 pm.

Next Scheduled Meeting Date: June 2, 2021 - 2:00 – 3:00 pm, Zoom

***Action Items:**

- Danielle will prepare draft spring 2022 schedule and send it to Program Directors for review and updates. *(Danielle Embry, All Program Directors)*
- Danielle will reach out to Dept. Chairs and Program Directors to share list of fall 2021 classes that are still missing instructors. *(Danielle Embry)*
- Program Directors will complete the Direct Measures templates and return to Danielle by June 1st. Jen will enter information listed on the templates into Taskstream. *(All Program Directors, Danielle Embry, Jen Deschenes, John Ehiri)*
- Jen, Velia and John will enter curriculum map, competencies and assessment targets into Taskstream for the BA in Wellness and Health Promotion Practice. *(Jen Deschenes, Velia Leybas Nuño, John Ehiri)*