

MEZCOPH Education Committee Meeting
“Final Meeting Minutes”

March 3, 2021

2:00 – 3:00 pm, Zoom: <https://arizona.zoom.us/j/215120653>

Program Directors / Voting Members Present: Ed Bedrick, Chris Cutshaw, John Ehiri (ex-officio), Kacey Ernst, Joe Gerald, Magdiel Habila, Aminata Kilungo, Purnima Madhivanan, Velia Leybas Nuño, Amanda Sokan, Chris Tisch, Nicole Yuan

Program Directors / Voting Members Absent: Gabriela Coronel, Terry Urbine, Gabriela Valdez

Other Members Present: Mariah Alberty, Kim Barnes, Eva Batista-Wietecha, Jen Deschenes, Danielle Embry, Melanie Fleck, Tanya Nemec, Gisela Ochoa, Samantha Pierce, Michael Tearne

Meeting Recording:

<https://arizona.zoom.us/rec/share/x0n7Zb66e245q9hhcqQpmNg1S8rOCkEQ4h2J1sLlYLf3rFPimeUr1-5iEY13Xhfq.ALN5CKBauGwfeJDw?startTime=1614805000000>

- **Announcements:**

- Responses to Gen Ed Refresh questions from Ryan Winet (*Danielle Embry*)



a. College of Public
Health Education Cc

Danielle shared Ryan Winet’s responses to the committee’s questions regarding Gen Ed Refresh. She will follow up with Ryan periodically to see if he is able to provide clarity on questions left unanswered.*

John Ehiri announced that he is on the U-CAAC Gen Ed Subcommittee and will also share updates with the Education Committee as they become available.

- Final Summer/Fall 2021 Schedule (*Danielle Embry*)
Danielle shared the final summer/fall 2021 schedule and asked Program Directors to send any updates as soon as possible.* Students begin registering April 5th.
 - Admissions Update (*Eva Batista-Wietecha, Chris Tisch*)



c. Campus
Admission-3.1.2021.

Eva shared current admissions numbers, which are up from last year. Chris Tisch announced that they are planning a virtual open house for prospective students the week of April 6th. She will be sending an email out to Program Directors to sign up for a time slot.

- **Consent Agenda:** (*All voting members*)

- Minutes Approval: February 3, 2021 meeting



2021_2_3 Education
Committee Meeting

- Proposed New Courses:

- EPID 6xx Mixed Research Methods—Design, Conduct and Application in Health Research (*Kacey Ernst*)



EPID 6xx Mixed
Methods_ZC 02.15.2

- HPS 488/588 Adolescent Health (*Velia Leybas Nuño*)



Syllabus HPS 488
Adolescent Health 2



Syllabus HPS 588
Adolescent Health 2

Comments from the committee:

- Kacey gave a brief overview of the Mixed Methods course. It is intended for doctoral students in the college.

A motion was made and seconded to approve the Consent Agenda.

The motion was approved by a vote of: 8-0

- **Old Business:**

- Taskstream Assessment Reporting (*Jen Deschenes, John Ehiri*)

The UA is preparing for its HLC visit in April, which will include a review of program assessment documentation in Taskstream. Jen has extensive experience with assessment and has started to build out Taskstream for most MEZCOPH programs, except those who have already submitted data. She asked Program Directors to review what has been entered for accuracy. John and Jen will be working with Program Directors to finalize data entry for each of their programs.*

Jen gave an overview of the Taskstream workspace. Mapping competencies to courses has already been done for our CEPH accreditation. Program directors still need to establish targets for evaluation and develop systems for collecting and aggregating assessment data.

Comments from the committee:

- As a general rule, OIA prefers we not use final course grades toward assessment data. Instead, assessment should be done at a more granular level (i.e. comprehensive exam or final paper)

- **New Business:**

- Course Development Reference Sheet (*Velia Leybas Nuño*)

Velia shared a draft of the Course Development Reference sheet she created to assist faculty who are developing new courses. Program Directors are welcome to use it as a guide with their faculty. Once finalized, she will share with the committee.*

Comments from the committee:

- It would be helpful to include more details about 100/200/300/400 level course differentiation as well as the information about the different campuses available. In addition, some information about developing courses for programs such as certificates, minors etc.
- When developing new courses, it is helpful to limit prerequisites which can be barriers to enrollment, especially for students outside MEZCOPH.
- If the form is to be used at the start of the course development process, it was suggested that a statement be included to discuss course needs with Program Director as a first step.
- ODL instructional designers at AZ Online will work with our faculty to ensure our online courses, or face-to-face courses transitioning to online delivery, meet Quality Matters certification. John and Danielle can connect faculty to AZ Online for course development in the next available AZO cycle.

Meeting adjourned at 2:51 pm.

Next Scheduled Meeting Date: April 7, 2021 - 2:00 – 3:00 pm, Zoom

***Action Items:**

- Danielle will follow up with Ryan Winet for answers to the committee's questions regarding Gen Ed Refresh and will share them with the committee as they become available. *(Danielle Embry)*
- Program Directors will review final summer/fall 2021 schedule and send updates to Danielle as soon as possible. *(All Program Directors, Danielle Embry)*
- Program Directors review curriculum maps and competencies entered in Taskstream for their programs and work with John Ehiri and Jen Deschenes to complete program assessment for the 2019-2020 assessment cycle. *(All Program Directors, John Ehiri, Jen Deschenes)*
- Velia will incorporate suggestions into the Course Development Reference Sheet and share with the committee once finalized. *(Velia Leybas Nuño)*