

The AZ Attorney General's Office of Victim Services has extended the deadline to apply for our Fall 2019 internship. The position is now open until filled, so I encourage any interested students to submit their resume and cover letter as soon as possible. All the relevant information is listed below.

Thank you!

OFFICE OF THE ARIZONA ATTORNEY GENERAL

The Arizona Attorney General's Office, Criminal Division, Office of Victim Services Section is currently accepting applications for volunteers and interns to serve as Volunteer Victim Advocates, in the Tucson office, for the spring semester, **July through December 2019**, with **6 months total commitment**.

The mission of the Office of Victim Services is to promote justice and healing for crime victims. Our staff is small relative to the number of victims we serve. Our success, therefore, depends on mature, responsible, caring volunteers and interns. **Please submit a cover letter with your resume.**

To view our Recruitment Video please follow this link: <http://vimeo.com/arizonaago/employment>

JOB DESCRIPTION

Advocates act as liaisons between victims and members of the criminal justice system, including attorneys, courts, probation departments, and custodial agencies. Advocates in the Attorney General's Office of Victim Services do real, meaningful work for and with victims. This is not a clerical internship, although as with most jobs, there are clerical responsibilities. Advocates explain the legal rights of victims in layperson's terms, accompany victims to court, offer reassurance and empathetic listening, identify victims' needs resulting from the crime and more. Training is provided.

INTERNSHIP QUALIFICATIONS

- Minimum junior status for bachelor's degree students.
- Minimum of second year status for associate's degree students.
- Minimum cumulative GPA 2.75.
- Pass a security background check.
- Possess a valid driver's license or state picture I.D.
- Ability to work effectively with people in sensitive areas.
- Good writing, communication, and computer skills.

IDEAL CANDIDATE

Past interns have come from the departments of political science, psychology, communications, sociology, pre-law, criminal justice and the International College.

APPLICATION PROCESS

If this internship interests you, speak with your department's internship advisor then go to www.azstatejobs.gov to **submit your resume and cover letter**, or follow this link: <https://azstatejobs.azdoa.gov/ltmprod/xmlhttp/shorturl.do?key=2UGK>
Contact Ashtyn Cronk, Advocate in Tucson at 520-628-6363 for more information.

All applicants under serious consideration for hire with the Attorney General's Office are required to be fingerprinted by the Office and complete a criminal background check through State and Federal agencies. A job offer cannot be tendered until the candidate has successfully passed the initial background check. Your record does not automatically constitute a bar to employment. Factors such as, but not limited to, age at time of offense and age of offense, as well as the relationship between the offense and the job for which you apply will be taken into account.

During all phases of the selection process, people with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the AG's Human Resources office at (602) 542-8056 or via e-mail at HumanResources@azag.gov. The Arizona Office of the Attorney General does not discriminate on the basis of race, color, national origin, sex, disability, religion, sexual orientation or age in its programs, activities or in its hiring and employment practices. The following division has been designated to handle inquiries regarding the non-discrimination policies: Administrative Services, 1275 West Washington, Phoenix, AZ 85007, Phone: (602) 542-8056, Fax: (602) 542-8000.

Ashtyn Cronk

Special Investigations Victim Advocate



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Please be advised that on the following
Mondays, I will be leaving the office at 4:30pm:
February 4 & 18, March 4 & 18, April 1, 15 & 29,
May 13, June 10 & 24.