

Documents for an IRB Submission

Send your IRB submissions to suzanna@email.arizona.edu for review by the MEZCOPH Research Office and forwarding to the IRB office. If you send it to them directly, they will send it back to Suzanna.

These items should be included with any IRB submission email:

- IRB form in form fill-able pdf form
- Word Versions Consents, Recruitment and Data Collection instruments
- List of Research Personnel form:
https://rgw.arizona.edu/sites/default/files/list_of_research_personnel_2-3_v2018.pdf
- Forwarded approval email from MEZCOPH faculty as mentor/advisor or Scientific reviewer
- **Current PI/Co-PI CVs or biosketch**, if not included with copy of grant application
- **Informed Consent/Permission/Assent Form(s)** – including study specific release of information documents, DHHS approved sample consent forms. If consent will not be documented in writing, a script of information to be provided orally to subjects.
<https://rgw.arizona.edu/compliance/human-subjects-protection-program/HSPP-forms/consent-templates>

Visit <https://rgw.arizona.edu/compliance/human-subjects-protection-program/HSPP-form/forms-index> for further information about different documents needed for submissions.