

RESEARCH ADVISORY COMMITTEE

Meeting Minutes

Date: February 12, 2020

Time: 4:00pm – 5:00pm

Place: Conference Room A324

Members present: Jeff Burgess, Cyndi Thomson, Scott Carvajal, Robin Harris, Doug Taren, Jess Moon (**Admin:** Suzanna Trejo-Robinson) **Absent:** Melanie Bell (sabbatical), David Marrero,

*Note – Graduate student, Kimberly Parra has joined the committee for today's discussion

NO AIMS PAGE PRESENTATION

Meeting Agenda:

1. Research Incubator

2. Faculty & Student Problem Solving Session

- a. Jeff wants to try and hold the Incubator and Faculty-Student problem-solving sessions once per semester each
- b. Manuscript writing – (David and Robin)
 - i. Send David a reminder email since he's not in attendance today
- c. Jeff would like to start off with the F31 this semester
 - i. There are a lot of resources on main campus
 - ii. F31 made almost simple with the help of Jamie Boehmer
 - iii. Shelly Hawthorne Smith – potential?
- d. Scott – don't want to duplicate efforts
 - i. Lynn's class results in an F31
 - ii. Kim – the course is not sufficient enough as far as training in regards to how to apply for grants
- e. Jeff – how do we want this to look?
 - i. Robin – find out which faculty already have F31 experience (success rates)
 - ii. What resources are already out there?
 1. University & College resources
 - a. Faculty & students
 - i. Need expectations from both
 - iii. F31 – what is it?
 1. Success rate
 2. Training available
 3. Need faculty, student, reviewer perspective
 - iv. Cyndi – have to require the faculty and students to attend and/or market the session heavily
 1. Target the faculty who have R01 funding and get them to attend the session
 - a. Figure out who those faculty are
 - v. Robin – what needs to be in place prior to receiving the funding?

3. Research Incubator Discussion

- a. Faculty said that they want this session to be during working hours – no more than a two-hour session
- b. If there's seed grant money – that would help

RESEARCH ADVISORY COMMITTEE

- c. Jeff will talk to Iman about what funds might be available
- d. Jess – In regards to the the All of Us event – when they registered, they listed their interests and then were grouped together to discuss their ideas
- e. Doug – need to go in with an idea a faculty member already has
- f. Cyndi – example of an idea was sent to her from Purnima – that is linked to specific funding
 - i. Can still have the incubator discussion after that (i.e. what worked and what didn't, etc.)
 - ii. Invite Public Health and Cancer Prevention
 - iii. What else is needed?