

RESEARCH ADVISORY COMMITTEE

Meeting Minutes

Date: September 1, 2016

Time: 9:00-10:00am

Place: Conference Room A326

Members present: Cyndi Thomson, Kelly Reynolds, Linda Tumellie, Yann Klimentidis, Luis Valdez, Marc Verhougstraete, and Htay Hla, (Suzanna Trejo) (**Absent:** Jeff Burgess (sabbatical), Dan Derksen, Mary Koss, Kerstin Reinschmidt, Leslie Dennis, Paul Hsu, Joe Gerald, Heidi Brown, Tracy Crane)

1. UA Open Access Policy

- a. Cyndi announced the new upcoming requirement for publications being logged on the UA Open Access site

2. Welcome New Members

- a. Cyndi mentioned she is taking over for Jeff while on sabbatical through the end of December 2016
- b. New RAC members have joined the committee and were introduced: Yann Klimentidis, Joe Gerald, Marc Verhougstraete, and Luis Valdez

3. UA Vitae and Profiles

- a. Htay Hla presented the upcoming rollout of the UA Vitae faculty Profiles page(s)
 - i. He said this should hopefully go live within the next month or so
 - ii. The Profiles pages display most of what the college would like displayed for the faculty minus awarded grant projects
 - iii. Cyndi discussed the missing project with Tom Miller and he said to discuss with Htay what the college would like to display
 - iv. Htay said he would look into this inquiry

4. College Research Website pages

- a. Htay and Cyndi went through the Research pages from MEZCOPH's website to discuss what is currently up, what needs to come down and what needs to be updated
- b. The Research Areas is a long list – should we try to make this list into subcategories?
- c. Constant and recurring obstacle: Faculty need to provide the data to be updated
- d. What's the difference between Profiles versus SciVal? - Is Profiles mainly for UA and SciVal is for all three Universities?
- e. Htay mentioned that neither Scival nor Profiles are completed
- f. Cyndi stated that some faculty want their PubMed and SciVal links on their personal CPH faculty pages
 - i. Adding these links would be a fast & somewhat easy solution to linking as much faculty info as possible

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- g. Kelly asked who is supposed to do the updating for the faculty information on the website?
 - i. In the past it's been the Division/Dept. Admins, the IT office and Suzanna
- h. Cyndi mentioned that a lot of the projects listed on the website are outdated, but Iman wants to keep the old projects on the site for donors looking for information
- i. Linda – can we find out how often the site is used for searching?
 - i. Htay said “yes” and that he can use Google Analytics to get this data
- j. Cyndi asked if we should group the long list of research projects into bigger categories?
 - i. Yann suggested to leave it as-is
 - ii. Marc suggested to make the change according to how many “hits” come out of the analytics data – and if there aren't many hits, then don't change it
- k. It's likely that students search these pages the most
- l. Luis suggested to change from alphabetical listing to dates instead
 - i. Htay said that the problem with that is that there are often multiple dates listed per project

5. Research Retreat – for all AHSC

- a. Cyndi suggested trying to set up a retreat which would involve a “lightning round” of research interests for faculty on campus
 - i. An event like this might help increase collaborations among AHSC faculty

6. Research Priorities Survey Results – (current top 5)

- a. Members reviewed the current list of Research Priorities generated from the faculty survey conducted at the beginning of 2016. (These priorities came out of the December 2015 college retreat.)
- b. AP skill set list – is currently in flux at the moment, but is being worked on by Jean McClelland
 - i. Linda asked if Jill's office doesn't already capture some of the AP skillset info?
- c. Cyndi asked the members if we should resend the survey prior to developing a strategic plan for the research priorities.
- d. Kelly mentioned that the bottleneck with applying for new grants is often writing the first draft, due to lack of time with all other responsibilities with teaching, research, etc.,
 - i. Is it possible an updated survey might help to figure out a solution?
 - ii. Melanie Bell has created the writing group project – but for a first draft the team still needs to get together to discuss the project then write it up
- e. Cyndi suggested to possibly work towards a culture of setting the time aside to write grants and that it would need to be weekly
 - i. Review the college teaching schedule and see if there is a good time to set aside for writing

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- ii. A regularly set meeting time helps just to “check-in” with the team too, not necessarily just to write, but to keep track with everyone
- f. Topic #2 – the next “big need”
 - i. When this pops up – how do we help the faculty to find the time to apply for the grant?
 - ii. Linda suggested to draft up a plan with the priorities and take them to Skip Garcia’s office to help get funding
 - 1. Cyndi suggested or to take to Iman to then take to Garcia’s office
 - 2. Draft & establish the steps for this and distribute to faculty
 - iii. Cyndi – re-prioritize the survey results?
 - 1. Kelly – have the faculty re-prioritize at the December retreat?
 - 2. Cyndi prefers to do this sooner than later and will work on redesigning the survey
 - iv. Department distribution of funds – Garcia’s office is currently sweeping all IDC’s – so that model is currently in flux
 - v. Should the RAC prioritize the current priorities list?

ACTION ITEMS:

1. Htay – To look into adding grant projects to UA Vitae Profiles
2. Htay – To work on adding Scival (PURE) & PubMed links to faculty pages
3. Htay – To work on adding Google Analytics to review the “hits” on the Research website pages, then will get back to Cyndi & Suzanna
4. Cyndi – To review & redesign the survey and forward back to RAC members for edits
5. Cyndi – To contact AHSC administrators about collaborative research retreat

REMINDER: *** Next meeting: **Thursday, October 6th** – (Regular monthly schedule → first Thursday of the month.)