

RESEARCH ADVISORY COMMITTEE

Meeting Minutes

Date: December 1, 2016

Time: 9:00-10:00am

Place: Conference Room A326

Members present: Cyndi Thomson, Linda Tumellie, Jean McClelland, Paul Hsu, Marc Verhougstraete, Luis Valdez, (Suzanna Trejo) **(Absent:** Jeff Burgess (sabbatical), Heidi Brown (all Fall), Joe Gerald (all Fall), Kelly Reynolds, Mary Koss, Dan Derksen, Kerstin Reinschmidt, Yann Klimentidis, Leslie Dennis, Tracy Crane?)

1. Review of 2016 Research Priorities Survey Results

- a. Cyndi went over the results of the survey (handouts provided)
- b. Many agreed on the need for space and establishing a culture for grant writing and collaborations
- c. Marc V. – asked about the space Skip Garcia currently uses for his office: will it be transformed back into the conference room? Cyndi suggested a request could be put into the UAHS space committee with Dean approval/support
- d. Cyndi suggested to use the UACC model for help with announcements of grant funding information
- e. Try to put all “Other” comments from the survey into a table – group by subject
- f. Sharing of grant information was also identified as a priority
- g. Proposal quality control
 - i. Linda suggested the Research Office should help with directing someone to contact another for advice/ help
 - ii. Paul suggested to assign a champion in each department to assist
- h. Mentoring: has been reviewed but is currently stalled
- i. Grant course previously taught by Lynn Gerald has morphed into a new class in HBHP that just started this semester – it’s likely that faculty are unaware of its existence, so it might be a good idea to make an announcement about it given comments on survey
- j. Cyndi plans to present the data from the survey line items in slides (at December retreat), but not include the details of the discussion items
 - i. Ask people in attendance at the retreat to provide solutions to the issues
- k. Marc suggested to provide post-it notes to everyone and then they can pin up their ideas as they want throughout the day
- l. Cyndi will follow up with Rachele Peterson to see how the Hub (research resources) pages updates are going and/or when/if it will be done by the 12/19 retreat

2. Proposal for Jason Yuan (UAHS collaborative research initiative)

- a. Marketing this is key (how to promote), so that the emails don’t get deleted as many others do
- b. Ask the Associate Deans for Research to send invites to their faculty directly
- c. Need to really sell the guest speaker(s) presenting
- d. Need themes that intersect with all UAHS colleges

RESEARCH ADVISORY COMMITTEE

- e. Need to try and make the meeting times far in advance and somewhat “regular” so that people can get the meetings on their calendars
- f. Finalize program presentation suggestions and then Cyndi will send off to Jason Yuan

3. CEPH Research Objectives / Goals

- a. The Dean wants all updated data for “presentation” at the retreat on 12/19 – she would like it to be in table format for handouts only (not presentation)

4. Retreat Planning (College Retreat on December 19th)

- a. Research granted 1 hour for presentation
- b. Cyndi has asked Rachele Peterson to give a presentation on new NIH requirements and updates (1/2 hour)
 - i. Reach out to Rachele by 12/12 for her slides for the presentation
- c. Cyndi will present the results of the Research Survey (1/2 hour) and provide 10-15 minutes for faculty to brainstorm some action items

ACTION ITEMS:

- 1. Cyndi – Finalize plan to Jason Yuan regarding the collaborative sessions and send
- 2. Cyndi – Put “other” suggestions from the survey into a table format for discussion at the retreat
- 3. Cyndi – Follow up with Rachele to find out the status of the HUB research updates

REMINDER: * Next meeting: (tentatively) Thursday, January 5th** – (Regular monthly schedule → first Thursday of the month.)

RESEARCH ADVISORY COMMITTEE