

RESEARCH ADVISORY COMMITTEE

Meeting Minutes

Date: November 3, 2016

Time: 9:00-10:00am

Place: Conference Room A326

Members present: Cyndi Thomson, Kelly Reynolds, Linda Tumellie, Yann Klimentidis, Jean McClelland, Paul Hsu, Heidi Brown, (Suzanna Trejo) **(Absent:** Jeff Burgess (sabbatical), Dan Derksen, Mary Koss, Kerstin Reinschmidt, Leslie Dennis, Joe Gerald, Luis Valdez, Marc Verhougstraete Tracy Crane)

1. OIT Budget

- a. The OIT Budget will be discussed at a more formal setting – need both Linda and Htay to discuss
- b. Htay would like to have this discussion at the next Faculty Assembly meeting, but it will need to be added to the agenda

2. COPH HUB site (Research Resources)

- a. Rachele Peterson's group has offered to update the grant information on our HUB
- b. UAHS does not currently have anything like this, so she felt that it was her team's responsibility to update this information
- c. Htay and Mike gave Rachele access to the HUB website to make the edits to the Research Resources pages

3. Jason Yuan

- a. Jason wants Cyndi to come up with a plan on what, how, where the “collaboration seminars” would look – he asked her to bring a plan to their meeting to then discuss how UAHS can help to support it – (he said his office would help to market it and provide food): need Marketing, Admin support, Food
 - i. Kelly mentioned One Health and that Jennifer Barton at BIO5 already has a similar program: short presentations (15 min), 1 hour event
 - ii. Most agreed that it will help to have some sort of theme to instigate the discussion
 - iii. Suggested themes: Mobile technology, physical activity & health, nurse stress, infectious control, microbiome, metabalomics
 - iv. Cyndi suggested to ask Pre-Award for their assistance to help find other faculty in the themes to endure they are invited
 - v. It's imperative to have a Champion present to drive each themes
 - vi. Time: Alternate: breakfast, lunch afternoon
 - vii. How often: twice per semester (4x/year)
 - viii. Panel presentation or 1-2 Champions
 - ix. Leave 30 minutes for discussion or “mingling”
 - x. Cyndi said it's important to list the Outcomes

RESEARCH ADVISORY COMMITTEE

4. Update on Research Survey

- a. The revised research survey should be ready to go out to faculty by tomorrow, Friday November 4th
 - i. Will plan to ask for a response giving a deadline of the 10th: will send out a reminder on the 9th
 - ii. Will send another reminder on the 14th, for final completion by the final deadline of November 18th

5. Retreat Planning (College Retreat on December 19th)

- a. Research granted 1 hour for presentation
- b. Cyndi has asked Rachele Peterson to give a presentation on new NIH requirements and updates (1/2 hour)
 - i. Reach out to Rachele by 12/12 for her slides for the presentation
- c. Cyndi will present the results of the Research Survey (1/2 hour)

ACTION ITEMS:

- 1. Cyndi – Finalize plan to Jason Yuan regarding the collaborative sessions
- 2. Cyndi – Sent out survey to Faculty by November 4th

REMINDER: *** Next meeting: **Thursday, December 1st** – (Regular monthly schedule → first Thursday of the month.)