

RESEARCH ADVISORY COMMITTEE

Meeting Minutes

Date: September 15, 2017

Place: Conference Room A324

Members present: Chair: Jeff Burgess, Cyndi Thomson, Scott Carvajal, David Marrero, Doug Taren, Karen Grinfeld, Jamie Boehmer, Zhao Chen, Rachele Peterson, (Admin: Suzanna Trejo)

Presenter: Kristen Pogreba-Brown

1. **Presentation of Scored, non-funded grant, R15 grant**
 - a. Applied to the parent grant
 - b. R15 grants must have students on it
 - c. Presented info verbally to committee, no slides
2. **Comments from Committee**
 - a. David
 - i. What were the “big hits”?
 1. Is this pilot data necessary?
 - a. Can hurt or help
 - b. Cyndi
 - i. Add SMS texting since it is a current trend
 - ii. Add a statistician – adding Melanie Bell
 - c. David
 - i. “Latino paradox”- what protects them?
 1. Unique study because of the number of Hispanics
 2. Populations that is disproportionately affected
3. **Discussion of Reviewer Comments**
 - a. Can counter a response by the review by re-explaining
 - b. Need to establish a process/required documents
 - i. 1 pg. summary
 - ii. Initial proposal
 - iii. FOA
 - iv. Verbal explanation with
 1. Basic overview of the grant
 2. What they dinged you on

ACTION ITEMS:

1. Suzanna – clarify to presenters what materials must be brought to or sent in for the RAC meeting
2. Suzanna – send out possible dates for regular monthly meeting time and dates

REMINDER: *** Next meeting: October 10, 2017