

RESEARCH ADVISORY COMMITTEE

Meeting Minutes

Date: March 29, 2018

Place: Conference Room A324

Members present: Chair: Jeff Burgess, Cyndi Thomson, David Marrero, (Admin: Suzanna Trejo)
(Absent: Melanie Bell, Kacey Ernst, Doug Taren)

Planning Meeting

1. Tracking RAC Review Success

- a. Follow-up with those who have presented at RAC to see what the current status of the grant is
 - i. Does the track record show the RAC is helping?

2. Increasing Presenters

- a. Cyndi: Nursing mandates that faculty receive some kind or type of internal review
- b. Access to Sponsored Projects to download a list of submitted grants
- c. **Need:** Number of grants (total)

3. Recommendations

- a. All Assistant Professors should go through RAC
 - i. If RAC recommends, then would bring it to the Dean's Council
 - ii. Need to have data that shows progress or usefulness of RAC review
- b. **Need:**
 - i. Throughput: number in/out of the RAC
 - ii. Perception of individual about RAC review
- c. Survey those that have presented
- d. Ask Nursing what they track

4. Survey Results

- a. 40% response rate!
- b. Jamie B: RDS Office has a grant editor
- c. Bring RDS to the retreat to discuss their services
- d. **Survey topic 1:** Need specifics for what research support faculty would like
 - i. IDC's go back to the Departments. It is up to the Department to decide how much they spend on research, education, etc.
 - 1. David: How much throughput for Admin Support?
 - 2. Doug: It is up to the departments
 - 3. David: HPS reallocates funds to pay for David's support staff to assist other HPS staff
 - 4. Doug: Use the IDC funds/startup funds but don't use it for research support
- e. **Survey topic 2:** Seed grants
 - i. Dean has the Dean's annual fund
 - ii. Need specific research needs
 - 1. What would it be?
 - 2. Whos would it be?

RESEARCH ADVISORY COMMITTEE

- f. **Survey topic 4:** Student involvement in research
 - i. WHI goes back to the center
 - ii. Identify anyone who has an ROI
 - 1. Have a lot of minority students
- g. **Survey topic 7:** Team research
 - i. Recognize team research at the MEZCOPH level
 - 1. PnT?
- 5. **Other Comments**
 - a. David: No in-service for new faculty – need this moving forward
 - b. Jeff: Department needs to be informed of faculty that are not getting the support they need
- 6. **Research Resources Document**
 - a. Put together a fact sheet
 - i. Has current information of what is currently available for support
 - ii. Available to graduate students and Junior Faculty

ACTION ITEMS:

- 1. Ensure that presenters know that they must present to the RAC committee in person
- 2. Melanie – Forward Tutorial for pilot studies to Nicole
- 3. Suzanna – send out possible dates for regular monthly meeting time and dates

REMINDER: *** Next meeting: April 17, 2018