



Pima County Health Department
Women, Infants and Children (WIC) Intern
2024-2025 Academic Year
20-25 Hours/Week; 675 Hours Total
Tucson, AZ
americorps@arizonaserve.org

- I. Organizational Purpose and Background:** The Pima County Health Department (PCHD) is seeking an intern to support the work of Pima County WIC.
- II. Project Focus Areas and Activities**
 - Assist in answering phone calls, schedule client appointments, answer general program questions
 - Determine program eligibility
 - Assist in breast pump program and clinic inventory, including pump sanitation
 - Participate in outreach activities and program events
 - Create engaging content for clinic bulletin boards and other types of program promotion
 - Attend trainings and meetings relevant to the program
- III. Requirements and Benefits**
 - A. Education, Skills and Abilities**
 - 18 years or older, no upper age limit. All ages are welcome and encouraged to apply
 - Remote work not available; internship shall be onsite
 - Proficient in Microsoft Word, Excel, and Internet-based communications
 - Demonstrated ability to work independently and in a team setting in a consistent, energetic, positive manner
 - Strong organizational and time management skills
 - Effective problem-solving skills
 - Ability and desire to work with diverse community members
 - Effective interpersonal skills
 - Strong written and verbal communication skills
 - Ability to speak and write Spanish a plus
 - College enrollment or completion at the bachelor's, master's or PhD level
 - Access to reliable transportation and legal driver's license

B. AmeriCorps State Member Benefits

- Stipend of \$7,941.17 per Academic Year
- \$2,817.14 Segal Education Award upon successful completion of service hours.
- Certificate in Civic Leadership and Service through Prescott College
- Professional development opportunities and Public Health Corps Certification provided by the CDC.
- Team support and coaching

Arizona Serve is committed to implementing inclusive practices in the workplace. We do not discriminate on the basis of race, religion, age, ethnic background, sex, disability, size, sexual orientation, gender identity, or gender expression. Those who have marginalized identities, whether or not those identities provide protected status, are encouraged to apply.

[Arizona Serve provides an inclusive environment accessible to individuals with reasonable accommodations.](#)

Prescott College is a proud participant in the Employers of National Service initiative. AmeriCorps, Peace Corps, and other national service alumni are encouraged to apply.

Applications for AmeriCorps Public Health Corps Positions at the Pima County Health Department can be accessed at the [Pima County Health Department](#).

Applications are due by Friday, June 14, 2024.