

Dean Update (1): January 13, 2015

Dear all,

HAPPY NEW YEAR 2015 to all

I would like to thank you all for participating in our college's December retreat. It was a great interactive meeting.

I attached the RCM related documents to guide us all as we plan for the transition to RCM starting July, 1st 2015. I will send the answers for all the questions I received at the retreat in a following update

In follow up to our December retreat, I am pleased to inform you that I met with Doug and the division directors to discuss the transition to departments as the first step to successfully implement RCM.

The transition will take place in 3 phases to allow for full participation, engagement and feedback from Faculty, APS, and staff

To move forward expeditiously, I have appointed the division directors (Drs. Ehiri, Zhao and Derksen) to participate on a college-wide Advisory Transition Team, to identify two additional division members to represent each section, and to start meeting as soon as possible. Continuous discussions and communications are expected at all levels throughout the process

- Phase 1: Tentative date of March 18, 2015 to start the transition from divisions to department
- Phase 2: May 7, 2015: College wide retreat to discuss the strategic implementation of the outcomes from the College-wide Advisory Transition Team
- Phase 3: July 1st, 2015: Full implementation to coincide with the new Fiscal year and RCM implementation

The Office of Academic Affairs will provide staff support for College-wide Advisory Transition Team

The charge of the "College-wide Advisory Transition Team" is to share suggestions, identify issues and recommend solutions regarding departmental structures, policies and procedures.

Questions and clarifications regarding the transition will be relayed to the Dean's Council for discussion and feedback to the departments and sections. Minutes of the meetings will be posted on the intranet for quick communications and transparency

I look forward to working with all of you to assure a smooth transition.