College Environment Committee

12.14.16

Attendees: Jean McClelland, Amy Glicken, Nicole Bergier, Yann Klimentidis, Ryley Tegler, Kim Barnes, Abby Lohr

Retreat Planning

* We have 30 minutes at retreat
* Michael drafted an outline
* We need to let everyone know what committee does
* Subgroups need to introduce themselves
* Do an activity: introduce
	+ Get the room into groups (4 corners) and have them go over the different topics to contribute ideas moving forward
	+ We want them to discuss (have a paper handout as a guide in colored paper)
		- Duplicate efforts?
		- Participation (bring sign up sheets)
		- Are there resources that can help move an item forward?
		- Insights or pitfalls we should be aware of?
		- How does this advance diversity and inclusion?
	+ 15 minute discussions
	+ Probably won’t have time to report back but will compile notes and invite folks again to participate
* Amy: who’s going to be doing parts of presentation?
	+ Today: we need volunteers to lead discussions
		- Physical space (Abby and Ryley)
		- lifework balance (Yann and Jean)
		- new hire tool kit, (Kim and Erika?)
		- mission/vision values (Michael, Amy)
* Include survey results in presentation
* How does this advance diversity and inclusion?
* Review:
	+ PPT to summarize committee, subgroups, topics,
	+ Activity: break groups up into 4 subgroups
* Kim will f/u with Michael
* Abby will start the powerpoint (f/u with Michael)

Funding

* UA Commission on Women grant application: plan to apply after further discussion
* When do we ask for funding from the dean? What does that process look like?

Water Bottle Stations

* At the rec center, in the libraries
* Expensive
* Dr. Ernst had tried to implement in the past
* What are the barriers?

Kim’s updated retreat presentation outline:

 I. Committee Update (12 minutes)

a. Update the college on what we have done so far: how we have evolved, steps we have taken, vision moving forward.

b. Description of subgroup identification through survey including some of the top areas of interest

 II. Activity Description (3 minutes)

a. Retreat activity introduced: In a moment, each of our subgroups will briefly describe their group and their actionable items. We will then have the room break up into four corners to contribute ideas for moving forward.

b. Discussion questions for activity:

 i. Duplicate effort: are other entities already working on this?

 ii. Resources you know of that may help move items forward (e.g. expertise, grants, etc.)?

 iii. Any insights regarding pitfalls we should be aware of?

 iv. How can this subgroup contribute to diversity and inclusion?

 III. Activity (14 minutes)

a. Physical: Abby and Ryley

b. Life Work Balance: Yann and Jean

c. New Hire Toolkit: Kim and Erika

d. Mission/Vision/Values: Amy and Michael

 IV. Summary (1 minute)

a. Quick reminder to everyone that notes from groups will be compiled and shared with the college along with invitation to attend future meetings of group and/or subgroups.